

The Important Things Index: A Table of Contents

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Do you know where these important things are located in your home or office? The EvacuPacket will help you find and organize the important things in your life.

Photographs

Family

- Ancestors
- Grandparents
- Parents
- Children
- Grandchildren
- Pets

Life Events

- Weddings
- Baptisms
- Bar/Bat Mitzvahs
- Confirmations
- Graduations
- Reunions
- Sweet Sixteen
- Cotillion
- Quinceañera

Memorable Experiences

- Special Events
- Vacation-Places
- Vacation-Trips
- Athletic Events
- Presidential Inaugurations

Friends & Memorabilia

- Holiday Greeting Card List
- Address Book
- Children's and Grandchildren's Art Projects
- Memorable Correspondence
- Event Invitations
- Ticket Stubs
- Back Stage Passes
- Score Cards
- News Articles
- Achievements
- Recognitions

Our In Case of Emergency (ICE) Contact Information

- Emergency Contacts
- Clergy/Spiritual Advisor
- Employer Contacts
- School Contacts
- Attorney/Legal Advisor
- Accountant/Tax Advisor
- Insurance Agent
- Restoration & Cleaning Company
- Financial Advisor

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- Life Insurance Agent
- Stock Broker
- Elder Home Care Provider
- Child Home Care Provider
- Children's Activities Contacts
- Child Identification Fingerprints Scans
- Safe Deposit Location and Key Holders
- Neighborhood Emergency Evacuation Meeting Site and Phone Number
- Out-of-Town Emergency Evacuation Meeting Site, Directions, and Phone Number(s)

Our Medical Profiles

- Blood Type
- Medicare/Health Care Insurance Policy Numbers
- Preferred Hospital
- Primary Physician
- Specialist Physicians
- Dentists
- Specialty Dentists
- Fitness Club
- Medical Lab
- MRI Lab
- Immunization Records
- Allergies to Medicines and Food
- Pharmacy
- Prescription Drugs and Doses
- Medical History
- Medical Devices: Pacemaker, Stent, Hip Replacement
- Hereditary Medical Conditions
- Optician/Ophthalmologist
- Eye Glass/Contact Lens Prescription
- Health-Care Directives
- Power of Attorney—Medical
- Organ Donor
- Other

Our Family Records

- Genealogy (Family tree)
- Marriage (Wedding) certificates
- Birth certificates
- Adoption papers
- Child custody agreements
- Child Identification Fingerprints Scans
- Immigration and Naturalization documents
- Citizenship papers
- College/University transcripts
- College Dissertation/Thesis
- Military Records and Service
- Death certificates
- Diplomas
- Education certificates
- Divorce Decree/Separation agreements
- Names: Previous family surnames, maiden names
- Family Members: Relationship, Date of Birth, and Place of Birth

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- Family Members burial plot locations and directions

Our Family Favorites

- Stories
- Recipes
- Charitable Organizations
- Sports
- Professional Sports Teams
- Non-professional Sports Teams
- Music/Hymns
- Books
- Authors
- Celebrities and Athletes
- Prose
- Poetry
- Autographs
- Bookplates and Dedications
- Spiritual writings
- Flowers
- Colors
- Movies
- TV Shows
- Quotations from Literature, Movies, and TV Shows

Our Family Agreements

- Estate Plans and Trust Agreements
- Will
- Living Will
- Medical Directive
- Elder Care Agreements
- Cemetery Deeds
- Funeral Wishes and Instructions
- Guardianship Directive
- Power of Attorney—Financial Decisions
- Power of Attorney—Health Care Decisions
- Guardian of a Minor Documents
- Child Care Agreements
- Prenuptial Agreement
- House Sitting Agreement & Insurance Documents
- Self-Employment Records and Location
- Partnership Agreements
- Miscellaneous Business Agreements and Contracts
- Patents and Copyrights
- Non-documented obligations list
- Funeral Wishes and Instructions

Our Financial and Banking Records

Assets

Retirement Resources

- Social Security Earnings Annual Statement
- Veterans Administration
- Retirement Plan
- Annual Pension Statements

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- 401(k), 403(b) Account
- Annuities
- IRA, Roth IRA
- SEP IRA, Keogh

Cash and Equivalents

- Checking Account #
- Savings Account #
- Money Market Account #
- Certificate of Deposit #
- U.S. Savings Bond #
- Promissory Notes—Due From?
- Credit Union Membership
- Cooperative Membership

Investments

- Brokerage Accounts
- Mutual Fund Accounts
- Investment Clubs
- Stock/Investment certificates & location

Liabilities

- Mortgage Loans
- Second Mortgage Loans
- Home Equity Loans
- Home Equity Lines of Credit
- Automobile Loans
- Automobile Leases
- Student Loans
- Promissory Notes—Due To?
- Life Insurance Loans
- Loans from 401(k) Accounts
- Other Liabilities
- Credit Card Accounts

Taxes

- Federal Tax Returns
- State & Local Tax Return
- Real Property Tax Assessment

Insurance Policies, Guarantees & Warranties

- Medical/Health (ID Card)
- Dental (ID Card)
- Automobile
- Homeowner's/Renter's
- Life
- Casualty
- Property
- Mortgage
- Umbrella
- Windstorm
- Flood
- Earthquake
- Group Life
- Disability
- Long-Term Care
- Travel Interruption/Cancellation
- Accidental Death and Dismemberment

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- Marine
- Product Guarantees and Warranties
- Extended Warranties (Automobiles, Computers, Appliances)

Our Employment Records

- Current Employment Contract
- Deferred Compensation, Stock Option, Profit Sharing Agreements
- Employment Benefits (Life, Health, Disability Insurances, Education)
- Credits Card(s)
- Automobiles
- Employment Pensions include Previous Positions
- Employment Resume
- Employment History and Salary History
- Reference Letters from Previous Employers
- Union Membership Documents

Our Home

- Primary Residence Deed
- Primary Mortgage
- Annual Escrow Statements from your Lender
- Purchase records and marketing materials
- Condominium Documents
- Co-op Documents
- Leases
- Home Warranties
- Secondary Residence Deed
- Secondary Residence Mortgage
- Rental Agreement
- Storage Space Rental Agreement
- Security Deposit Agreement or Receipt
- Time Share Agreements
- Post Office Box (Combination/Key and Location)
- Descriptions of Primary Residence (including photographs)
- Descriptions of Secondary Residence (including photographs)

Our Family Pets

- Name
- Type of Animal
- Breed
- Date of Birth
- Sex
- Pet Veterinarian
- Identifying Mark
- Identification Chip Implant
- AKC/CFA Registration
- Immunization Records
- Allergies
- Special Diet & Favorite Foods
- Licenses & Tags
- Pet Care Agreements
- Pet Insurance
- Pet Boarding
- Pet Grooming

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- Pet Training
- Awards & Certificates
- Emergency Evacuation Accommodations that Accept Pets
- Emergency Evacuation Supplies: Pet Food, Crate, Toys, Treats, Towels
- Other Unique Things About Your Pet

Our Personal Property Inventories

- Appraisal Certificates
- Primary Residence Personal Property Description (Exterior)
- Primary Residence Personal Property Description (Interior)
- Secondary Residence Personal Property Description (Exterior)
- Secondary Residence Personal Property Description (Interior)
- Other (Exterior)
- Other (Interior)
- Jewelry Descriptions
- Collections: Stamps, Coins, and Other Collectibles
- Silver Service, China, Crystal, etc.
- Tools: Kitchen, Repair & Maintenance, Hardware
- Safe Deposit Box Location
- Safe Deposit Box Key Location
- Safe Deposit Box Contents Inventory

Our Automobiles, Boats, and Recreational Vehicles

- Vehicle State Registration
- Vehicle Identification No.
- Vehicle Title
- Boat or RV (Storage Location?)
- Auto Mechanic
- Auto Service Records
- Boat Service Provider
- Boat Dock Location

Our Household Assistance Providers

- Homeowners' Association
- Property Manager
- Elder Care
- Child Care
- Cable Television
- Satellite Television
- Telephone Service
- Internet Service
- Newspaper
- Housekeeping/Maid Service
- Lawn Service
- Pool Service
- Snow Removal
- House Sitter
- Pet Sitter
- Heating & Air Conditioning
- Electrician
- Carpenter
- Plumber
- General Repairs

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- Shoe Repair
- Restoration and Cleaning Service
- Other Service Providers

Our Licenses, Registrations, and Passwords

- Social Security Numbers
- Green cards
- Driver's Licenses
- Firearm Licenses
- Passport numbers
- Voter registrations
- Immigration and Naturalization documents
- General Passwords and PIN numbers
- Bank Passwords and PIN numbers
- Home Safe Combination
- Voice Mail—Home Phone Number Password
- Voice Mail—Work Phone Number Password
- Voice Mail—Cell Phone Number Password
- Memberships—Professional, Social
- Memberships—Golf, Proportionate Shares
- Series Tickets—Theater, Sports
- Frequent flyer accounts
- Computer User Names
- Email Addresses
- Online Access